

Style Guideline for Submission to Journal of Evolving Space Activities

Please check the style of your manuscript before submission in accordance with the guideline below.

- Delete bibliographic information.

(If you create a manuscript using LaTeX, please use $\text{\documentclass [ISTS]$

$\{tjsass\}$) · Page numbers are unnecessary. Publisher will insert them.

- Article title: First letter of each word is upper case.

- Author name: First name FAMILY NAME

- Family name is upper case. Only the first letter of the family name is 10 pt. Other letters of the family name is 8 pt.

- Type “By” before the first author’s name.

- If there are three or more authors, a comma is necessary between each author's name, and “and” before the last author name.

- No comma is necessary after the last author's name.

- Place the number of the affiliation on the right shoulder of the author's name after the comma · Affiliation name is italic, city name must be placed.

The prefecture name is unnecessary. For Tokyo's 23 special districts, place “Tokyo”. · Keywords: First letter of each word is upper case.

- Abstract should be indented 4 letters.

- Nomenclature section: The symbols must be listed in alphabetic order such as “A, a, B, b, C, c, ..., Z, z”. Greek symbols must be listed in Greek alphabetical order after English alphabet.

- The order of subscripts is the same. All symbols need to be defined.

- All abbreviations need to be spelled out at the first instance.

- Paragraph start is two-character indent.

- Major-heading title: The first letter of each word is capitalized.

- Major-heading: Start a sentence after one line blank below the major-heading.

- Sub-heading title: Only the first letter of the first word is capitalized.

- Do not insert one line blank between the start of the sub-heading title and the previous sentence. However, insert one line blank before the first sub-heading.

Refer to Subsection 3.1 and 4.1 of the template.

- Two letters blank between heading number and heading title

- Reference citation number "right superscript)" must be after a comma, and a period.

- The resolution of figures must be sufficient.
- If you include figures or tables taken from other references, you should obtain permission of copyright transfer by yourself.
- Figure/Table caption: place a period at the end of figure/table caption.
- Caption letters: Only the first letter of the first word is capitalized.
- Figure caption: Fig. X. (two letters blank) caption. (X is a figure number. A period is necessary after the figure number.)
- Table caption: Table x.(two letters blank) caption (x is table number. A period is necessary after the table number.)
- Center the caption if the caption is one line. If caption includes multiple lines, the last line is left flushed, and the other lines are both sides flushed.
- Place one line blank between figure/ table caption and the text body.
- The first and last horizontal lines of the table are bold lines, otherwise the lines of normal thickness. · Do not use double lines.
- Vertical lines should not be inserted. Vertical lines can be inserted only if it is difficult to distinguish vertical columns of the table.
- When referring to the figure, write "Figure 1 (or Figures 1 and 2, or Figures 1(a) and 1(b))" at the beginning of the sentence (do not write "Fig. 1" at the beginning of the sentence). Otherwise, write "Fig. 1 (or Figs. 1 and 2, or Figs. 1(a) and 1(b))" in the sentence. Place one letter blank between "Fig." and figure number "1". · When referring to equations, write "Equation (1) (or Equations (1) and (2))" at beginning of sentence. Otherwise, write "Eq. (1) (or Eqs. (1) and (2))". Put one letter blank between "Eq." and "(1)". · When referring to table, write "Table 1 (or Tables 1 and 2)".
- When referring to section 1, write "Section 1".
- Equations are centered, equation number is right flushed with parenthesis, enclose it as (1). · Reference heading (References) is centered.

References:

- Write all authors' names in the form of "Family name, Initial of first name." The first letter of the family name is upper case.
- Insert one letter blank between the initial of middle name and the initial of the first name. · In the case of three or more authors, ", and" is necessary before the last author's name. · In the case of less than 6 authors, write the name of all authors.
- If the number of authors is more than 6, omit them as "et al." after the sixth author's name. · Place a colon between the last author's name and paper title:
The paper title: the first letter of each word is capitalized (excluding articles and prepositions).

Books:

- Author name: book title (italics), publisher name, city name of publisher, year, pages.
- Year is not enclosed in parentheses.

Journal papers:

- Author name: Paper Title, *Journal Name*(in italic), Volume number(bold) (Year), pp. start page- final page. · The letter between start page and final page is dash.
- Issue number is unnecessary except for ISTS selected papers.
- Article title: First letter of each word is capitalized
- Do not enclose the paper title in double quotation.
- Journal name is in italic, journal name such as “Journal of X” should be abbreviated as “*J. X.*” · Volume number is bold, one letter blank is necessary between volume number and (year).
- DOI is unnecessary.
- In case that page number of the papers does not exist (i.e, on-line journal paper), article ID should be typed, instead of page number.
- One letter blank is necessary between “pp.” and “start page”.

Proceedings:

- Authors name: Paper Title, Proceedings of Conference Name, City, Country, pp. start page-final ·page (if page number exist) (or paper ID), year.
- “Proceedings of Conference Name” should not be italic.
- If printed proceedings are not distributed, “Proceeding of Conference Name” should be replaced with “Conference Name”.
- Year is not enclosed in parentheses.
- The ordinal number of conference should not be typed with superscript. (For example, 32nd, but not 32nd) · In case of AIAA Paper, “Proceedings of Conference Name, City, Country, pp. start page-final page ” is unnecessary, but should be typed as AIAA-Paper year-ID, year.

Web source:

- Insert “(accessed Month day, year).” at the end of reference.