

Instructions for Authors

April 28th, 2023

Note : All dates and time are shown based on JST (Japan Standard Time).

Paper Upload

The authors of all the sessions are requested to upload the papers. The uploaded papers will be distributed to the regular and student participants without extra fee through the ISTS Web Site during the symposium and will be open to the public through the ISTS Paper Archive Site after the symposium. Please note that the author, who do not upload the paper, is not allowed to make a presentation under “**No paper, No presentation**” policy.

Please upload a PDF file of the Full Paper on-line through Paper Submission Site by **May 8, 2023**. **This deadline will be automatically extended until Monday, May 29 @ 5:00 pm(JST) if you have registered by May 8, 2023.** The Full Paper should be prepared under the guideline about the paper format described in "Paper Template", which is the same as the paper format of " Journal of Evolving Space Activities (JESA)." Please note that if you have neither submitted your paper nor registered by May 8, 2023, your paper will be removed from the technical program.

✧ Paper Template (PDF, Word, Tex) and Style Check list are available at;
<https://ists.ne.jp/paper-submission/34th-paper-submission/>

Paper Archives Permission Form and Speaker's Information

Authors must sign up for the Paper Archives Permission Form of your paper to JSASS and ISTS organizing committee through online Full Paper Submission Site by **the deadline**. JSASS and ISTS organizing committee will have the rights to place the papers in the ISTS Web Site and the ISTS Paper Archives Site, including the right to make paper prints.

The speaker's information required to fill in at the Full Paper Submission site upload will be automatically forwarded to the session chairpersons for the introduction of the speaker.

Journal of Evolving Space Activities (JESA)

If the author would like to submit the paper to Journal of Evolving Space Activities (JESA), please click the radio button labeled “I submit” in the Paper Submission page. The details including the submittal and review processes are given in Instructions for JESA. The submission of a paper to the journal is not automatic; the authors need to re-submit the paper and pay the additional publication fees on the web site which will be available after the symposium. For more information, please visit
<https://ists.ne.jp/paper-submission/34th-journal-publications/>

Paper Cancellation

When the author must cancel the presentation, please inform the ISTS Paper Desk as soon as possible. The cancelled paper No. will be announced on the bulletin board in front of your session room at the symposium venue. The uploaded paper will be automatically delated from the Paper Archives.

Contact

34th ISTS Paper Desk (c/o Japan Space Forum)

Email : 34ists@jsforum.or.jp