

34th ISTS

Instructions for Presenters at Poster Session

Last update: June. 1, 2023

Note: All of dates and time are shown based on JST (Japan Standard Time).

1. The Poster Session is held on-site and on-demand. All posters and presenters' e-mail addresses will be open to the symposium participants on the paper handling system (<https://ists.conf.it.atlas.jp>). All presenters can choose presentation style of on-site or on-demand.
2. All presenters of the Poster Session are required to submit their preprints (full papers) similar to oral sessions. Please be aware that anyone who did not submit a preprint will not be allowed to present a poster. Please also refer to "Instructions for Authors" on the conference web site.
3. The Poster Session is scheduled for Thursday, June 8 in the foyer of *Kurumeza* (3rd floor). The session is open to participants from 5:40 p.m. to 7:00 p.m.
4. The Poster Session will include a *Shotgun Session*, during which on-site presenters will be asked to give a brief presentation of their poster to the participants within 30 seconds. The Shotgun Session starts from 5:55 p.m. Presentation materials, which are uploaded posters, will be projected on a screen by the secretariat.
5. Allocated area for each poster, which is indicated by the paper number, is 0.9 m (width) by 1.8 m (height) on a mounting panel. Fixing tools for display, such as pins, paste, or tape, will be provided at the session venue. The presenters can post their posters after 2:00 p.m. on Monday, June 5, and **must post them by 2:00 p.m. on Thursday, June 8.**
6. Poster should be one large sheet of paper. Alternatively, you can integrate several pages/figures on one sheet in a neat and clean fashion. **Posters must be self-explanatory and must include paper numbers, paper titles, authors' names, and affiliations on the top.**
7. After the Poster Session, posters need to be removed by 2:00 p.m. on Friday, June 9. Any materials left might be disposed without notice.
8. Three best posters will be judged and voted by participants. Best Poster Award will be presented at the Closing Ceremony. Please join the ceremony not to miss this unforgettable moment!

9. For further information about the Poster Session, please contact:
34th ISTS Abstract Desk
C/O The Japan Society for Aeronautical and Space Sciences
Email: secretariat@ists.ne.jp

10. [Updated item] Presenters of the Poster Session need to submit electronic copies of their posters (e-posters). Submission details are as follows:

[About e-poster]

- File format and size limit: JPG, JPEG, and PNG format image files.
- Security protection to disable downloading and copying will be set

[E-poster Submission URL]

<https://confit-vas.atlas.jp/ists2023/slides/login>

[Login information required for e-poster submission]

Has been informed via e-mail.

[E-poster Submission Manual]

https://confit-sfs.atlas.jp/customer/ists2023/slide_manual.pdf

*Please convert your poster (e-poster) into an image (file format: jpeg, jpg, png) and register it.

[E-poster Submission Deadline]

11:59 p.m. on June 2nd (JST)

Note: Up-loaded e-posters will be made viewable on the conference web site during the conference, and will be used as presentation materials in the Shotgun Session of the Poster Session.

You may find the latest information about the Poster Session at the conference web site:

URL <https://ists.ne.jp/>

Please visit the website regularly to find out any updated information.