



35th International Symposium on Space Technology and Science

35th ISTS Exhibition Conditions, Tokushima

Exhibition Committee of the 35th ISTS

1. General Provision:

This regulation is sponsored by 35th International Symposium on Space Technology and Science and The Japan Society for Aeronautical and Space Sciences. Co-sponsored by Nano-Satellite Symposium Organizing Committee(NSAT), it stipulates the procedure of the exhibition to be held as one of the projects to hold the "35th International Symposiums on Space Technology and Science", in Tokushima, in July 2025.

2. Formal Name

35th ISTS International Space Exhibition

3. Organizers

35th ISTS Organizing Committee / Exhibition Committee

The Japan Society for Aeronautical and Space Sciences(JSASS)

4. Name of the Exhibition and Exhibition Theme

"More Mobile Together : Ride on Our Fantastic Vehicle to New Space Frontiers"

5. Opening Period and Venue

-Period July 12(Sat.)-July 16(Wed.), 2025 10am-5pm

Open to conference participants and the general public. (free admission).

-Venue ASTY Tokushima

About 1/2 of the 3,000 m² multipurpose hall (the other 1/2 is a lecture hall)

General information about ASTY Tokushima will be available at the website below.

<https://www.asty-tokushima.jp/>

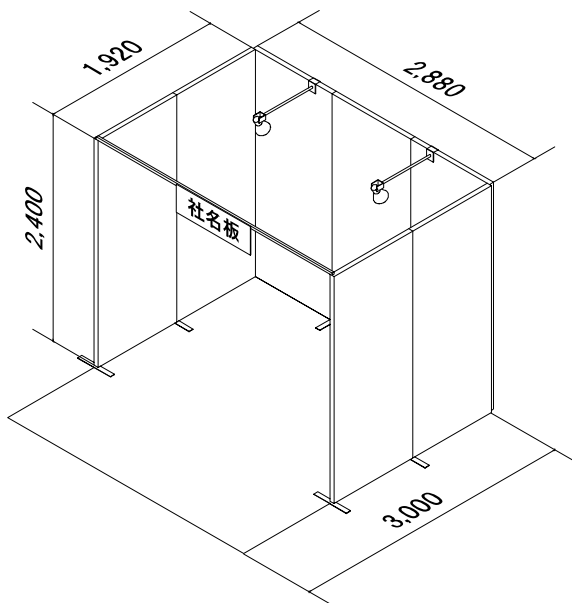
6. Exhibit Items:

The Exhibition will include actual and parts, models, panels, and videos that will introduce the current status future plans of various aerospace-related organizations, groups interested in future use in the aerospace field, and a wide range of organizations involved in manufacturing in science and technology.

7. Type of Stand

(1) Shell Scheme Stand

- ① Please use the booth prepared by the exhibition committee. Exhibitors with a Shell Scheme Stand must use the system elected by the Exhibition Committee. Shell Scheme Stands are available in units of W2.88m×D3.0m×H2.4m. Booths are assembled with exhibition cloth panels; one booth is about 9 m².
- ② The size and font of the company name plate will be produced and installed by the exhibition committee.
- ③ Install 2 spotlights (100W) per booth.
- ④ Each unit includes side panels, a back panel, 2 spotlights, nameplate with general letters and an electrical main of 1.5kw with 2 sockets. Exhibitors who need multiple units should contact the Exhibition Committee. *(Shared areas included)

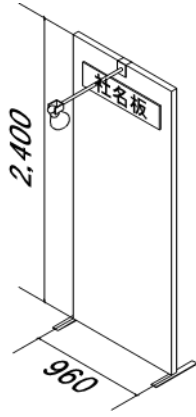


Shell Scheme Stand

- Exhibition Space (W2,880mm×D3,000mm・・・9m²)
 - The company plate (W900mm*H300mm)
 - Electric capacity companies 1.5kw limit
 - 1 Outlet with 2 sockets
 - 2 spotlights (100W)
- ※Other than this as a condition, each company will do the construction separately.
- ※multiple booths should be connected in a single horizontal row.
- ※The exhibition panels are made of cloth, so please refrain from using adhesive tapes that leave a sticky residue. (Weakly adhesive tapes will not stick.) If the exhibits are light, use drawing pins or small. If the exhibits are heavy, please use hanging (Picture hooks can be lent out, but in limited quantities).
- ※The foundation work for multiple booths will be coordinated separately with the prospective exhibitor.

(2) Panel Exhibition

- ① Production and installation of company name plates. The size and font of the company name plate will be designated by the exhibition committee.
- ② Install 1 spotlights (100W) per booth.
- ③ If you require an electrical outlet, please apply separately (at an additional cost).
- ④ Please apply separately if you require a table for setting up brochures etc. (at an additional cost).



Panel Stands Exhibition

- Panel (W960mm×H2400mm)
- Company name (W750mm* H200mm)
- 1 Spotlight (100W)

※The exhibition panels are made of cloth, so please refrain from using adhesive tapes that leave a sticky residue. (Weakly adhesive tapes will not stick.) If the exhibits are light, use drawing pins or small. If the exhibits are heavy, please use hanging (Picture hooks can be lent out, but in limited quantities).

※Allows the installation of desks where brochures can be placed. (at an additional cost).

※Other than this as a condition, each company will do the construction separately.

(3) Island Exhibition

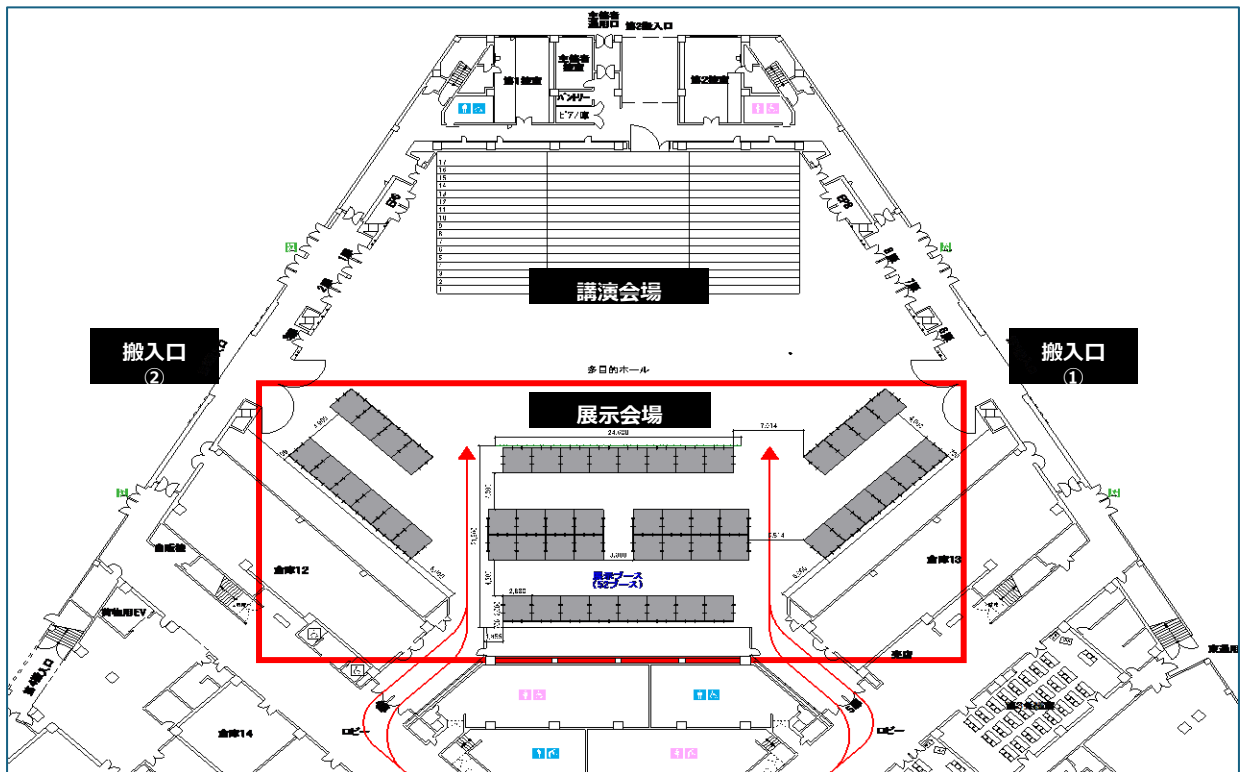
This display is offered to exhibitors who want to have an exhibition area of 50㎡ or more. However, adjustments may be requested regarding the shape. This exhibition is provided for the exhibition area only and foundation work by the Exhibition Committee is the only preparation of the secondary power supply. All other foundation work and decorations must be carried out by the exhibitor. However, exhibitors are requested to submit drawings of the exhibition structure in order to adjust the electrical capacity, location of the power supply.

(4) Online publication

Exhibitors who apply for either Shell Scheme Stand, panel or Island Exhibition will be posted and introduced with their company logo and up to two **movies** of their choice (links are also possible) on ISTS website.

*Changes will depend on the number of applications.

< Reference : Exhibition and panel display area >



8. For Addition Work:

In case of additional construction, please consult with the exhibition committee and carry out at the exhibitor's expense.

[Example]

Additional sockets, additional spotlights, secondary electrical work related from the venue's electricity board, etc.

9. Disaster prevention regulations for decorative materials:

Please be sure to observe the following regarding the decorative materials used in the exhibition hall.

- ① For plywood veneers, printed veneers, etc., use all fire-retardant treated boards, regardless of thickness.
- ② When attaching a thick cloth or paper with folds to flameproof plywood or fastening with nails, use a flameproof material. However, it can be used because it is considered as flameproof plywood if a thin cloth or paper is stuck to the whole surface
- ③ Carpet, curtains, flags (banners), fiberboards, artificial flowers, fabrics, paper and other flammable materials should be flameproof. Each of these items must be labeled with a flameproof label.
- ④ Please do not use Styrofoam, Hong Kong flower, urethane, polyester, nylon, etc. as it is difficult to give flame resistance.

10. Exhibit fee and expense

In accordance with the exhibition format defined in Section 7, the exhibition fees and expense are set forth below. However, regardless of the exhibition format, the exhibitor is responsible for all expenses related to the transportation, installation and removal of the exhibition area.

(1) Shell Scheme Stand fee

1 booth : W2.88m×D3.0m×H2.4m

250,000yen／ (tax not included) + 30,000yen (online publication fee)

(Include foundation work as specified in Section 8.(1))

(2) Panel Exhibition fee

1 panel : W0.96m×H2.4m

50,000yen／ (tax not included) + 30,000yen (online publication fee)

(Include foundation work as specified in Section 8.(2))

(3) Island Exhibition fee

Island Exhibition : Over 50㎡

20,000yen/㎡(tax not included) + 30,000yen (online publication fee)

(The shape may be adjusted separately)

4) Electrical usage fee

The exhibitor is responsible for the electricity charges of additional work, which are billed after the exhibition.

11. Electrical Power Supply

(1) The electricity systems to be rationed are as follows.

- AC single-phase 100 V

※Please note that the frequency is '60 Hz'.

Exhibitors requiring additional power should apply for that capacity. (Excluding shared areas).

12. Water and Drainage Service

Exhibitors with water supply and drainage requirements should tell the Exhibition Committee. Due to venue regulations, we may not be able to meet your requirements.

13. Carry-in/ Carry-out related

(1) Date and time

- Delivery／Decorative : July 11 (Fri.) 9am-5pm
- Withdrawal／Removal : July 16 (Wed.) 6pm-9pm
July 17 (Thu.) 9am-12pm

※ More information will be provided at later.

(2) Floor Loading Capacity

If you want to display heavy items, please contact the secretariat.

(3) Size of loading and unloading rods and height of exhibition hall

1st and 3rd loading bay／size (W6,400mm×H3,200mm)

Please use the designated exits.

(4) Carry-in/Carry-out vehicles:

A large track can be used to carry in and out the items, but they are unloaded at the carriage entrance and the items on display are moved to the booth by cart. Vehicles are not allowed inside.

14. Security Management

- ① ASTY Tokushima will lock all entrances and exits except during opening hours (9am-9pm)

There are no security guards on duty or regular patrols during the exhibition.

- ② The Exhibition Secretariat manages the entry and exit of exhibitors and event participants outside of the exhibition hours by presenting their identification cards (conference participation certificate, exhibitor badges) and checking them against the list of prior applicants at the entrance of the exhibition room

15. Protection and management of exhibits

- ① The exhibition assumes all responsibility for management of the exhibits during the exhibition. Exhibitors are encouraged to provide appropriate insurance against damage to their exhibits due to unforeseen accidents during the entire period from shipment to exhibition and return.
- ② As a safety measure for the exhibition hall, the exhibition committee sets up and operates the hall in accordance with the instructions of the local fire department and the hall safety regulations. In addition, event insurance will be provided during the event in order to deal with the accident of the visitor at the opening.
- ③ The Exhibition Committee does not be liable for any damage or loss of the Exhibits due to theft or force majeure such as natural disaster.

16. Prohibited matters

No fire, also smoking is prohibited in the hall.

Please do not bring combustibles such as gasoline, alcohol and kerosene, explosives such as compressed gas, or unstable substances based on combustibles or explosives into the venue without permission from the exhibition committee.

17. Identification Card

- ① The exhibition committee will distribute designated exhibitor badges with the name of exhibition and the exhibitor to each exhibitor. This is your identification card for the duration of the session. Please make sure to wear the exhibitor's badge when you enter the exhibition hall during the exhibition or during the work of carrying in and out the exhibits.
- ② Exhibitor badges are only valid for entry to the exhibition hall. You cannot enter the session hall. However, you can enter the opening ceremony, special session and welcome reception.

18. Cancellation Policy

In the event of cancellation at the exhibitor's convenience, the exhibitor shall pay the following cancellation fees to the organizer.

- (1) Cancellation before June 11(Fri.), 2025 : Free of charge
- (2) Cancellation after June 12(Sat.), 2025 : 100% of the exhibition fee

If the on-site exhibition is cancelled for reasons beyond the organizer's control, the exhibitor shall only pay the online listing fee.

19. Payment of exhibition fees, etc.

We will send you an invoice for the exhibition fee immediately after the end of the exhibition, so please transfer it to designated bank. Additional expenses such as construction and rental items will be requested directly from the vendor after the exhibition.

20. Transportation of Exhibits, etc.

The facility (ASTY Tokushima) does not accept packages, so it is not possible to send packages in advance. The exhibitor is responsible for receiving the package on the day of delivery. Also, we cannot keep it at the exhibition committee.

21. Other

- ① If possible, please write both Japanese and English on the explanation panels about the exhibits.
- ② The list of exhibitors is attached to the program distributed to the symposium participants.
- ③ We will create a guidebook to introduce exhibitors and exhibits at the exhibition committee. Each exhibitor is requested to provide the manuscript for publication.

22. Deadline for exhibit applications and contact information

Please send your application form to the following e-mail by January 31(Fri.),

Secretariat of the 35th ISTS Organizing Committee

Contact: JTB Tokushima Branch, Fusazaki or Watanabe, JTB Inc.

E-mail: tokushima_ec@jtb.com